

MEETING MINUTES OF A SPECIAL MEETING
OF THE BOARD OF ONEIDA COUNTY COMMISSIONERS

The meeting was opened by Commissioner Firth.

Payroll process for law enforcement – Commissioner Daniels explained that in meeting with attorney Brower she was informed that a complaint was made regarding possible inconsistencies in calculations for overtime for law enforcement. This issue was brought up in executive session on Monday December 10th, 2018, and as a result the commissioners are meeting today in a special meeting to decide what course of action to take.

Commissioner Daniels explained that she is not sure just what the liability is at this point for Oneida County. It was decided that an outside auditor should conduct a review of the timecards and payroll reports to determine what the impact is. A bid was solicited from the county financial auditor Searle Hart, who gave a quote of \$135.00 dollars per hour for actual hours worked. The investigation will be concluded no later than January 31st. It was noted that as of the time the issue was brought to the attention of the clerk that he has been looking into the issue and is conducting a review of the information. This review will continue. The auditor review will include the last five years of payroll beginning with fiscal year 2014. It was further asked that at the end of the review the auditor assist in identifying payroll procedures to be used going forward to ensure all processes are being followed.

Commissioner Firth asked if five years was sufficient. Attorney Brower indicated that legally five years would be proper.

Commissioner Daniels made the motion to approve Searle Hart to conduct a review of the law enforcement payroll for the last five years beginning in 2014 at the rate of \$135.00 dollars per hour with the study being concluded by the end of January 2019.

Commissioner Firth seconded and the motion carried. All commissioners were in favor.

Question was raised regarding pay for study time for those attending POST etc. Attorney Brower indicated that if an employee is required to study and time is not provide during the class that they are to be compensated for their study time.

The clerk recommended that going forward that law enforcement track their time on a 14 day period with time and one half being calculated after 86 hours worked as allowed by the Federal Labor laws.

The commissioners thought it best to not change payroll practice until after the investigation has been completed.

The meeting was adjourned.



Max C. Firth, Chairman



Matthew L. Colton, Clerk